

Eligibility Rule

Article V, Section 5 of the By-laws of the NJEA Frederick L. Hipp Foundation for Excellence in Education, the following eligibility exclusions apply: “No member of the Board of Trustees, the Advisory Committee or the Grant Selection Committee shall have or obtain a financial interest in any contract, grant or award made by the Foundation to any person or entity.” The Hipp Board of Trustees consists of the individuals who comprise the Executive Committee of the New Jersey Education Association.

Frequently Asked Questions

When can I submit an application to the Hipp Foundation?

The Foundation accepts applications up through March 1* of each year. Applications are reviewed once annually. Applicants are notified of their application status by the end of May.

If my Project Timeline begins before the school year (because of groundwork that needs to be done over the summer, and/or equipment purchases, etc.) will my application be disqualified?

No. Your application will be considered as long as your timeline begins no earlier than June and ends by August 1 of the target school year.

When do I receive the grant money?

You will receive up to half of your grant funds (excluding stipend funds) at a Grant Coordinators' Training. If you need additional grant funds, you can request more at that time. You can begin spending the funds immediately after the June meeting. Note: Stipend money is held by NJEA for distribution.

Do I turn the grant money over to my school district?

No. The Grant Project Coordinator named in the application is financially responsible for the grant. By signing the application, the district superintendent and board of education offer their support to the project and agree to its implementation in the district by the Project Coordinator.

Is the grant money considered taxable income for the Grant Coordinator?

No. The Foundation structures the grant disbursement and financial reporting procedure in such a way to relieve the Grant Coordinator of the burden of I.R.S. reporting requirements. However, if you or someone on your Project Team receives a stipend for work performed, it would be considered taxable income and an I.R.S. Form 1099 will be issued. All of this is explained during the Grant Coordinators' Training in June.

Do you have to be a teacher to apply for a Hipp grant?

No. However, an applicant must be a New Jersey public school employee to qualify for a Hipp grant.

Do you have descriptions of previous grant recipients?

YES! Project descriptions are available at <https://www.njea.org/hipp-foundation/>. Former Hipp grant recipients contact information can be found there and they can help answer your questions. In addition previous winners will be showcasing their winning grants in the Communications Booth. These winners are eager to share their projects and knowledge about the Hipp grant process.

**If March 1 falls on a Sunday, the deadline will be moved to Monday, March 2.*